

# MAD Webelos First Responder Program Information

Mercer County Community College, Saturday, November 5, 2016

<http://washingtoncrossingbsa.org/MercerArea/Events/firstresponder2016>

## INTRODUCTION

The 2016 Mercer Area District (MAD) Webelos First Responder Program will be held at the Mercer County Community College (MCCC), West Windsor Campus on Saturday, November 5, 2016. The Campus is located at 1200 Old Trenton Rd., West Windsor, NJ 08550. A Location Map is shown on page 2 and a Campus Map is shown on page 3.

The Webelos First Responder Program is open to Webelos Scouts and Junior Girl Scouts. The Program will cover:

(a) Webelos First Responder Adventure Pin for Webelos Scouts.

All requirements, except for Requirement 7:

*Create and practice an emergency readiness plan for your home or den meeting place.*

It is preferable that Requirement 7 be done before the event, but it can be done afterwards.

(b) Junior First Aid Badge for Junior Girl Scouts.

All requirements,

Each Session will consist of five Stations.

Station 1: What is First Aid / Get Help / Poisoning / First Aid Kits.

Station 2: Choking.

Station 3: Serious Bleeding / Shock / Cuts / Scratches / Nosebleed / Splinting.

Station 4: Skin Injuries / Safe Swim Defense.

Station 5: Courage Character Connection / Heart Attack / Rescue Breathing / First Aid Demonstration

The Program takes a half-day to complete. Scouts can choose either the Morning Session (AM) or the Afternoon Session (PM). Each Session will be limited to 200 Scouts. Each Session will consist of up to ten Classes. Each Scout will be assigned to a Class before the event.

Scouts must be dropped off before their Session and picked up after their Session by a parent or guardian who needs to sign in and sign out the Scout. See the check-in and check-out times on the Schedule following. Please note well that there will be other people using the MCCC facilities during the day of our event. Regular classes and other activities will be held in the buildings during our program. We only have enough rooms for the First Responder Classes. There are no extra rooms. All participants will need to be very respectful of the other students who are not part of our Program. Remember that we are special guests of MCCC.

No Eating or Drinking will be permitted in the classrooms and any disruptive behavior by a Scout or adult will be dealt with accordingly, up to and including being taken out of the First Responder Program.

Volunteers are needed to be First Aid Instructors, Class Supervisors, and Special Assistants. See the respective sections following.

This event will take place rain or shine, except for an officially declared state of emergency.

Scouts from all districts and councils are welcome.

Pre-registration is required. Walk-on registrations are not permitted.

## REGISTRATION

The table summarizes the registration fees. Late fees apply after Monday, October 17, 2016.

Registration Type	Regular Fee – by Oct 17	Late Fee – after Oct 17
<b>Scout Participant:</b>	\$10.00	\$15.00
<b>Staff Members :</b>	no charge	no charge

No refunds after Monday, October 17, 2016. Last date to register is Monday, October 24, 11:55 pm. Walk-on registrations are not permitted. A substitution can be made for any participant at Check-In.

## CONTACT PERSONS

Each Cub Scout Pack (or Den) or Girl Scout Troop needs to select a Contact Person for this event. All registration for Scout Participants is done online by the Contact Person.

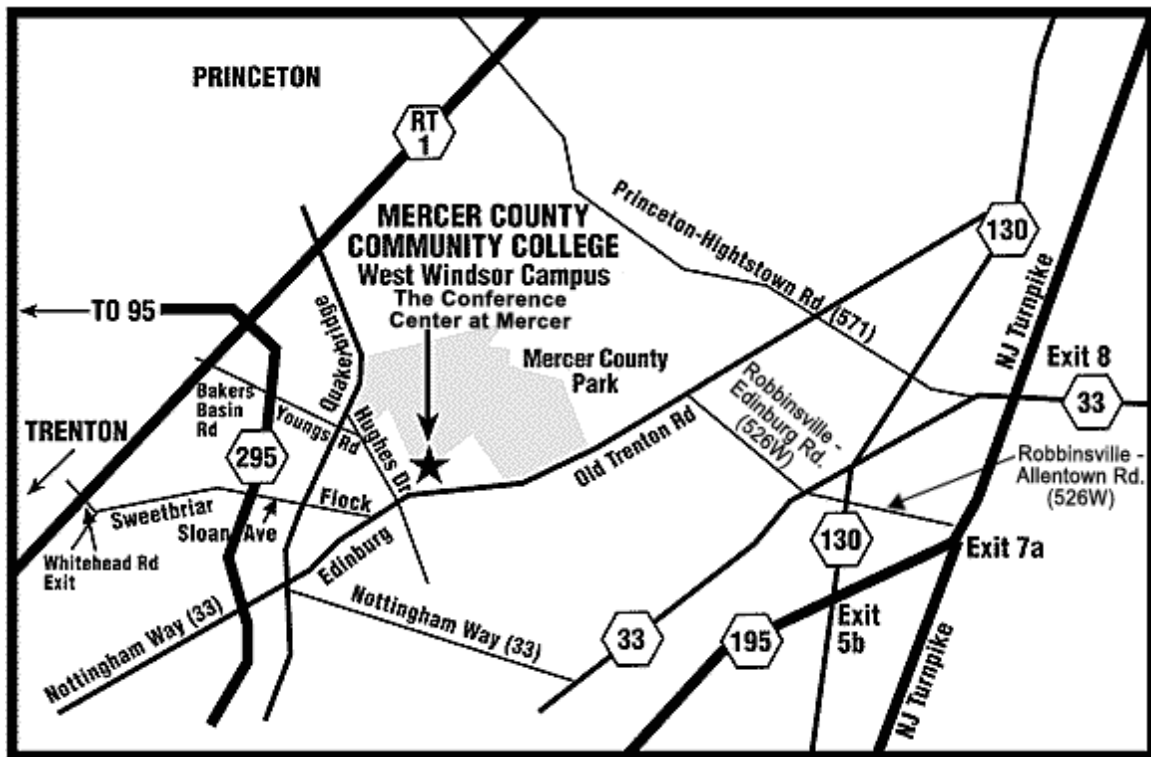
### Contact Persons:

**Need to make sure that each of their parents/guardians has a copy of this Handout.**

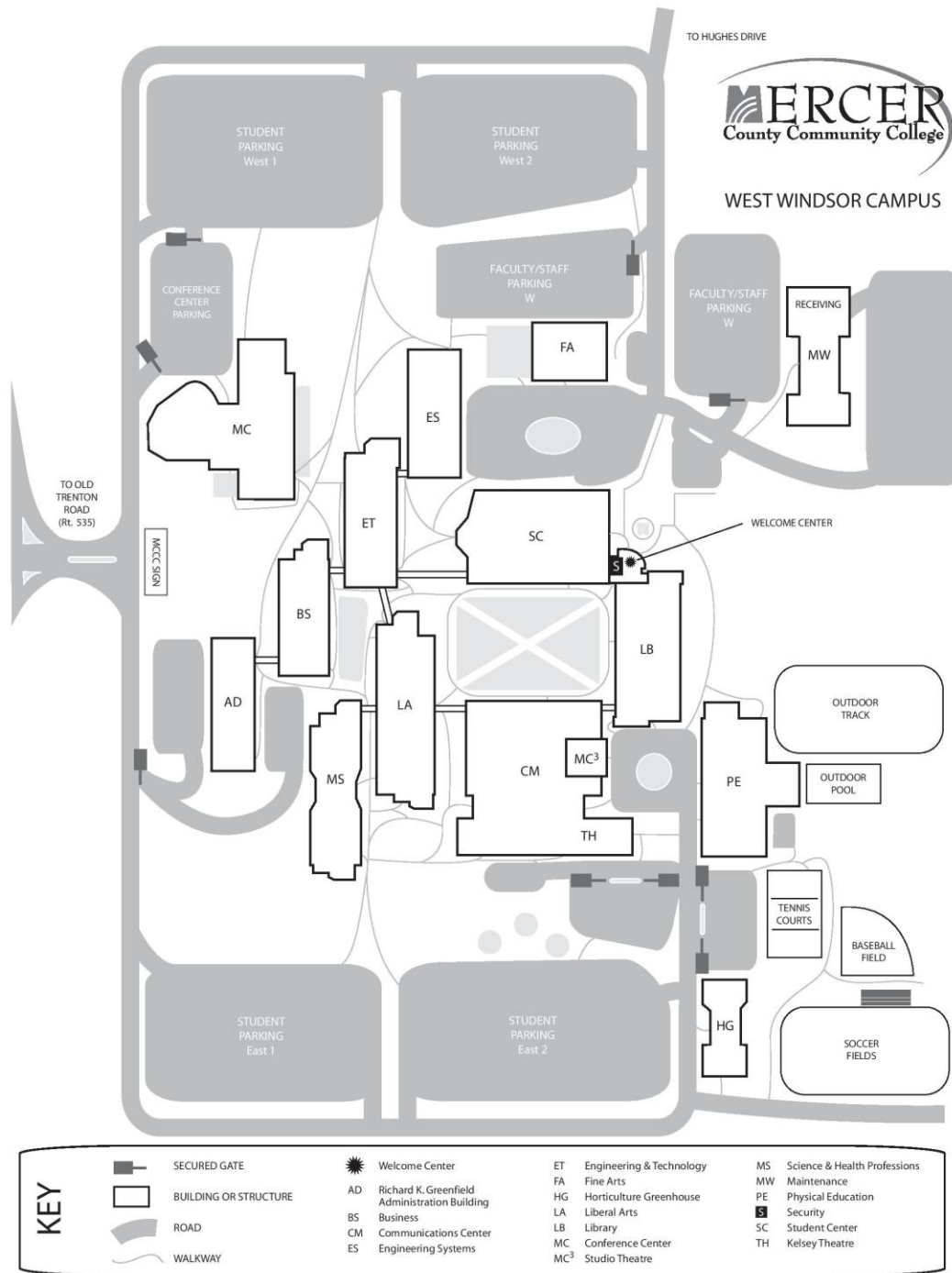
**Need to make sure that each of their Scouts and the Scout's parent/guardian knows their class number before arriving at the event.**

**Will receive last minute updates by email and need to pass on this information to each of their parents/guardians.**

Contact Persons can register online at the event registration site, <http://www.washingtoncrossingbsa.org/MercerArea/Events/firstresponder2016>. Contact Persons do NOT have to submit all their registrations at once. Remember that your registration is not complete until you have paid your fees. You can pay the required fees online using a credit card. You can also pay by check. Authorized persons can use their Unit Accounts. For questions about payments, call the Washington Crossing Council Office at 215-348-7205.



**MCCC Location Map**



## MCCC Campus Map

Directions to MCCC can be found at  
[http://www.mccc.edu/welcome\\_directions\\_wvcampus.shtml](http://www.mccc.edu/welcome_directions_wvcampus.shtml)

## **CLASS SUPERVISION STAFF AND SPECIAL ASSISTANTS**

Class Supervision Staff volunteers are needed for each Class in the AM and PM Sessions. Staff members are needed to keep track of the Scouts in their Class including sign-in, sign-out, moving from station-to-station on time, and maintaining order. Class Supervision Staff can be adult leaders, parents, Boy Scouts, Girl Scouts (Cadettes, Seniors, or Ambassadors), Venturers, or Explorers.

Each Class will have an Adult Class Leader who is a registered BSA leader over 21 years of age with current Youth Protection Training (YPT). Each Class will also have need several Adult Assistant Class Leaders who need YPT, but do not have to be BSA registered. Each Class may also have Youth Class Helpers to assist with the supervision. Members of the Class Supervision Staff are expected to supervise all the members of their Class and not just their own child, den, or pack.

A Class may also have an Adult Special Assistant for any Scout who needs special assistance for any reason -- for example: broken arm, vision problem, hearing problem, et cetera. Special Assistants are not expected to supervise all the members of their Class. Each Special Assistant is expected to supervise only one Scout in need of assistance, but it is possible in some cases they could supervise more than one Scout -- for example: two brothers.

**The Cub Scout Packs and Girl Scout Troops participating in this program are expected to supply the Class Supervision Staff and the Special Assistants needed for their Classes.**

Staff Volunteers will receive distinctive identification and pay no fee.

To volunteer go to <http://mad-bsa.org/rescue2016/> and click on the "Volunteer For Class Staff" [link](#).

## **FIRST AID INSTRUCTION STAFF**

First Aid Instruction Staff volunteers are needed to provide the Instruction at each of the ten First Aid Instruction Stations in the AM Session and each of the ten First Aid Instruction Stations in the PM Session. Staff volunteers need appropriate first aid training and certification. Experience in teaching first aid to youth is not required, but would be helpful.

Volunteers can be BSA adult leaders, Girl Scout adult leaders, parents, Boy Scouts, Girl Scouts (Cadettes, Seniors, or Ambassadors), Venturers, or Explorers. Volunteers can also be outside individuals or organizations with expertise in first aid.

First Aid Instruction Staff volunteers are not expected to supervise the Scouts or provide discipline.

Staff Volunteers will receive distinctive identification and pay no fee.

To volunteer go to <http://mad-bsa.org/rescue2016/> and click on the "Volunteer For Instruction Staff" [link](#). If you have already volunteered with Donna, you do not need to do this step.

## **SIGNING IN / OUT -- AUTHORIZING ANOTHER PERSON TO PICK UP YOUR SCOUT**

When signing in a Scout on a sign-in sheet, the parent or guardian needs to print clearly their name and at least one phone number where they can be reached during the event. If another person may be picking up their Scout, the parent or guardian also needs to print clearly the name and phone number of the other person. If a parent or guardian needs to take their Scout out of the program before it is completed, they need to make sure they sign out with the Class Leader before they leave.

**It is very important that each Scout and each parent or guardian understands that no Scout is to leave their Class temporarily to go the rest room or other area unless they are escorted by an adult and no Scout can be picked up early from the program without the parent or guardian first signing out the Scout with the Scout's Class Leader.**

## **CHECK IN: WRISTBANDS AND/OR NAME TAGS**

At Check-In, each Class Leader will receive a Roster of their Class Members, a set of Sign In/Out Sheets, and/or a set of Participant Wristbands for their Scouts, and/or set of Staff Wristbands for their Class Staff Members, and a set of Name Tags. The Class Leader or their designee will issue a wristband and/or a name tag to each Scout and Class Staff Member as they Sign In.

## **CHECK OUT: PATCHES**

At Station 5, Class Leaders will receive a set of Scouts To The Rescue First Responder Patches for their Scouts. The Class Leader or their designee will issue the patches to each Scout as they Sign Out.

## **CLASSROOMS**

All classrooms will be in the LA Building except for the Ambulance Stations which will be outside in the AD Circle. The Class Rotation Schedule and room assignments will be provided at check-in.

## **BEHAVIOR OF SCOUTS AND ADULTS**

Please note well that there will be other people using the MCCC facilities during the day of our event. Regular classes and other activities will be held in the buildings during our program. We only have enough rooms for the First Responder Classes. There are no extra rooms. All participants will need to be very respectful of the other students on campus. Remember that we are special guests of MCCC.

No Eating or Drinking will be permitted in the classrooms and any disruptive behavior by a Scout or adult will be dealt with accordingly, up to and including being taken out of the First Responder Program.

The number of adults accompanying a class is limited to avoid distractions and disruptions during the program in the limited space and time that we have available. In some classrooms, there may not be room for the Scouts plus all the Class Staff. Excess Staff may stand or sit in the hallway, but not block traffic. Adults should move well away from any classroom doors to talk, make phone calls, etcetera.

## **NON-PARTICIPATING ADULTS**

This program is for the Scouts and we want to make sure they have the best experience possible. The only people in a classroom should be the Scouts, the Instructors, the Class Staff, and the Special Assistants (if any). Other adults may follow their Scout around the stations only from a distance, making sure that they keep well away from the classrooms, do not block the hallways, or disrupt the instruction with conversation, phones calls, et cetera.

## **BE PREPARED**

This is a Scout uniform event. November weather can be warm or cool, dry or wet. Participants will be outside for several activities. Bring along appropriate outerwear. Bring raingear along, even if weather predictions say dry.

Rest rooms are available throughout the building. Minor first aid treatment will be available at many of the stations.

If you need police or emergency assistance, dial 9-1-1. Report any actions taken to your Class Leader.

## **MORE INFORMATION**

For more Information see:

<http://www.washingtoncrossingbsa.org/MercerArea/Events/firstresponder2016>.

## PARKING AND CHECK IN

The Mercer Area District (MAD) Webelos First Responder Program will be held at the Mercer County Community College (MCCC), West Windsor Campus on Saturday, November 5, 2016. The Campus is located at 1200 Old Trenton Rd., West Windsor, NJ 08550. A Location Map is shown on page 2 and a Campus Map is shown on page 3. Parking and Check In will be at the Student Parking East 1 Lot. Ten signposts will be set up on the grass next to the parking lot to be used for the Check-In /Check-Out Area (see map below). Webelos Scouts and Junior Girl Scouts should go directly to the signpost with their Class Number on it and sign in with their Class Leader. Do not stand in front of the signs.

## AM SESSION SCHEDULE

- 8:15-8:45 am: *Scouts Sign In At The First Responder Check In/Out Area (see map below),*  
8:45 am: *Classes Walk To The Classroom Area.*  
Your Class Number is also the first Station in your class rotation.
- 9:00-11:30 am: *Classes Rotate Through Five Stations In 30-Minute Periods (see page 5)*  
11:30 am: *Classes Walk Back To The First Responder Check In/Out Area.*  
11:45 am: *Scouts Sign Out At The First Responder Check In/Out Area.*

## PM SESSION SCHEDULE

- 12:15-12:45 pm: *Scouts Sign In At The First Responder Check In/Out Area (see map below),*  
12:45 pm: *Classes Walk To The Classroom Area.*  
Your Class Number is also the first Station in your class rotation.
- 1:00-3:30 pm: *Classes Rotate Through Five Stations In 30-Minute Periods(see page 5)*  
3:30 pm: *Classes Walk Back To The First Responder Check In/Out Area.*  
3:45 pm: *Scouts Sign Out At The First Responder Check In/Out Area.*

